How Proposals Are Evaluated

Proposals are evaluated by a panel of peer reviewers using the following criteria:

1. Commercial influence or product bias is avoided
2. Proposal title, description and learning objectives support the content of the proposal
3. Timeliness and appropriateness of topic
4. Value of proposal topic

1. **Please rate if commercial influence or product bias was avoided.**
   - Does the proposal avoid commercial content?
   - If the proposal includes a consultant/market supplier, does it also include a user/client perspective?
   - Does the proposal mention specific products, systems, or market suppliers?
   - The proposal must not promote an organization, product and/or service. Avoid endorsements: do not explicitly endorse any products, solutions or services in your proposal. Your role is to inform, not to sell.

2. **Please rate how well the proposal title, description and learning objectives support the content of the proposal.**
   - Are the learning objectives appropriate and the right number for the proposal content?
   - Do the objectives match the proposal content?
   - Does the proposal title match the content?
   - Does the brief session description provide an accurate overview of the proposal content?

3. **Please rate the timeliness and appropriateness of the proposal's topic.**
   - Will the proposal be up-to-date and cutting-edge at the time of presentation in six to nine months?
   - Will the topic have implications in the future?
   - How relevant is the topic in the context of pending legislation, regulations and technology?

4. **Please rate the value of the proposal's topic.**
   - Does this proposal contain information that appeals to a HIMSS audience?
   - Is there significant value to the attendees?
   - Is the proposal relevant to current topics that affect healthcare and technology?
   - What are the practical applications of the ideas presented?
   - Does it include reasoning and documentation?
   - Does this proposal advance existing ideas or present new ideas?
   - Will this proposal expand the attendee's knowledge of technologies and applications beyond entry-level basics?
   - Does the proposal provide guidelines or models for implementation?